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2 November 1973

MEMORANDUM FOR: Deputy Director for Management and Services
SUBJECT : Office of Personnel Report -- Week Ending
2 November 1973

25X1A 1. Successful Co-Op Recruitment Trip: The visit to the University of Louisville on 31 October by [REDACTED] our Coordinator for Cooperative Programs, was very successful. Out of eleven co-ops available for interviews, all six requirements were filled. This included the sudden vacancy in OSI for a bio-medical engineer created when the co-op scheduled to return to work in January decided to enter the ministry. In addition, a co-op with a great interest in photographic interpretation was selected to work in NPIC's Computer Office.

2. Interest in VIP Picks Up: There has been a noticeable increase in the number of phone calls requesting applications for the VIP since the Bulletin was distributed.

3. Unemployment Compensation for Summer Interns: An affirmative determination was obtained from our liaison contact in the Office for Unemployment Compensation for Federal Employees, Department of Labor, regarding eligibility of "summer intern" type contract employees for unemployment compensation following their regular summer employment.

4. Classified Bulletin Board: OBGI has agreed to provide up-to-date organizational charts of CIA functions, by Directorate, for use on the classified bulletin board.

25X1A 5. Harassment at University of Montana: [REDACTED]
25X1A [REDACTED] recruiter, was subjected to student and faculty harassment on Tuesday, 30 October, at the University of Montana. Up to forty students and faculty members lined the hallways leading to the room used for interviews. During his lunch hour, these people occupied the interview room. At the suggestion of the Placement Officer, [REDACTED] moved to the placement office and was followed

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25X1A by the participating students and faculty, who insisted on sitting in on the interviews. At that point, [REDACTED] left the campus to continue his interviewing in the Federal Building.

6. Annual Personnel Plan: We continued our review and consolidation of APP information.

7. Position Management:

a. A meeting was held with the Office of Weapons Intelligence Support Officer to arrange for a survey of the Defensive System Division positions.

b. In the survey of the Office of Security, auditing has been completed in the Research Branch and the Clearance Division. This completes the survey in the Personnel Security and Investigations Directorate. Survey activity continued in the Policy and Management Directorate and in the Physical, Technical and Overseas Security Directorate.

c. The OSR survey report has been completed in draft and is being reviewed.

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[REDACTED]

9. Summer Intern Program: The volume of inquiries about the 1974 Summer Intern Program continues to increase. Eleven students from two West Coast schools of geography were recommended by their department heads.

10. Health Benefit Insurance: Employees in the Insurance Branch have begun stuffing envelopes with open season literature for mailing to nearly 2,000 Civil Service Commission annuitants who are enrolled in the Association Benefit Plan.

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25X1A 11. Suggestion Awards: The Suggestion Awards Committee approved awards for \$300 and \$150 for two employees of the Office of Security; \$200 for a [REDACTED] trainee employee; and \$150 for a DDO Operations Officer.

12. Rehired Annuitants: During the week I approved the following retired annuitant cases for the Directorate of Management and Services:

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[REDACTED]

Also, the following retired annuitant was terminated:

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[REDACTED] --Office of Security--
Independent Contractor.

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13. First Deferred Annuitant Under CIARDS: [REDACTED] who resigned from CIA in 1969, will be the first deferred annuitant under CIARDS. [REDACTED] recently submitted her application for the annuity which will be paid when she becomes age 62 in February 1974.

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Things to Come:

1. Work will continue on the position classification surveys of OSR, NPIC, USIB, OS, OGC and ORD.

2. We will continue our work in support of the Personnel Approaches Study Group.

3. Our review and consolidation of Annual Personnel Plan reports and the review, with Directorate representatives, of their materials for briefing the Director on Personnel Development Plans will be continued.

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4. On Tuesday, Wednesday and Thursday, (6-8 November) [REDACTED] OSI, will join our [REDACTED] recruiter, Mr. [REDACTED] at the University of Texas, Texas A&M, and Rice University. On each campus they will give a substantive

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briefing on scientific and technical intelligence to the respective deans of engineering schools and a number of advisors. Following these presentations, they will interview interested students. On Thursday they will be joined at Rice University by [REDACTED] OER, who will interview economists identified by [REDACTED]. On Friday and Saturday (9-10 November), [REDACTED] will participate in the Southern Economic Association Conference in Houston.

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/s/ John F. Blake

John F. Blake
Director of Personnel

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